



## **NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS**

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### **Minutes for Public Meeting** Held October 21, 2025, at 9:00 a.m. Videoconference

#### **Board Members**

Sherod Holloway, Board Chairperson, Barber Member  
Don Beal, Barber Member  
Craig N. Burkhart, MD, Physician Member  
William K. Graham, Barber Member  
Paula M. Rolka, LE, Electrologist Member  
Judi Rossabi, Public Member  
Michael T. Swinney, Barber Member  
David L. Williams, Barber Member  
Margaret Wingate, LE, Electrologist Member

#### **Executive Director**

Dennis Seavers

#### **Counsel to the Board**

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 9:03 a.m., on October 21, 2025.

The following board members were present by video- or teleconference: Don Beal; Craig N. Burkhart, MD; Paula M. Rolka, LE; Michael T. Swinney; David Williams; and Margaret Wingate, LE. The following board members were absent: Sherod Holloway and William Graham.

Also in attendance by videoconference was Dennis Seavers, Executive Director, and M. Jackson, Nichols, Counsel to the Board.

As vice-chairperson, Mr. Beal chaired the meeting in Mr. Holloway’s absence.

**OPEN SESSION**

**Ethics awareness and conflict of interest**

Mr. Beal read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

**Approval of minutes**

Dr. Burkhart made a motion to approve the minutes and closed session narrative from the August 19 and October 1, 2025 board meetings. Mr. Williams seconded the motion, which passed, 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

**Introduction of new inspector**

Mr. Seavers introduced Gregory Moore as a new inspector for the eastern region of the state.

**Request for declaratory ruling**

The board held a hearing to rule on the merits of a declaratory ruling request from Justin Washington. The board had granted Mr. Washington’s request for a hearing at its October 1, 2025 hearing. Mr. Washington did not appear for the hearing. Julian Mann served as a quasi-judicial advisor to the board during the hearing.

## Felony hearings

The North Carolina Department of Adult Correction (DAC) had submitted a written presentation of the case of Mico A. Langley (file #36720). Mr. Langley was incarcerated due to felony criminal history and was released on February 9, 2025. He was seeking a barber license from the board after completing the barber program at Harnett Correction Institute.

DAC had submitted a written presentation of the case of Brendan M. Ward (file #41546). Mr. Ward was incarcerated due to felony criminal history and was released on November 24, 2025. He was seeking a barber license from the board after completing the barber program at Harnett Correction Institute.

## Adoption of financial statements for fiscal year 2025

Mr. Beal referred board members to the draft financial statements and audit materials for fiscal year 2025 (see Attachment 1). Kirsten Moore, CPA, the audit manager from the firm of Bernard Robinson & Company, gave an overview of the statements and answered questions from the board members.

Mr. Williams made a motion to approve the financial statements, and Ms. Wingate seconded. The motion passed by roll call, 7-0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

## Rulemaking—temporary permits for electrology applicants

Mr. Beal referred board members to a proposed amendment to the rule governing temporary permits for electrology-license applicants (see Attachment 2). Mr. Seavers answered questions from the board members about the proposed rule.

Ms. Wingate made a motion to propose the rule change, and Ms. Rolka seconded. The motion passed by roll call, 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

### **Ad hoc committee—strategic plan**

Mr. Swinney provided a status report on the work of the strategic plan ad hoc committee.

### **Board officer elections**

Mr. Beal made a motion to elect Mr. Holloway as board chairperson, and Mr. Swinney seconded. The motion passed, 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

Mr. Swinney made a motion to elect Don Beal as board vice chairperson. Mr. Williams seconded the motion, which passed, 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			

David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

**Rescheduled exams under 21 NCAC 06N .0101 and temporary permits**

Mr. Seavers and Mr. Swinney raised concerns about individuals frequently requesting to reschedule their exams for barber-related licenses. They proposed stricter policies about what constitutes “good cause” for not appearing for an exam, as set forth in 21 NCAC 06N .0101. The change would be necessary to reduce administrative burdens and ensure inspectors are available for essential fieldwork and not constantly pulled off the road for exams. Mr. Seavers noted that other licensing boards are much less lenient than the Board of Barber and Electrolysis Examiners. The board members expressed consensus that the circumstances under which exams are rescheduled should be far less frequent.

**CLOSED SESSION**

Mr. Beal made a motion to go into closed session under G.S. § 143–318.11. Dr. Williams seconded the motion, which passed, 7–0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

The board entered closed session at 10:19 a.m. The board emerged from closed session at 10:39 a.m.

**DETERMINATIONS**

The board determined that it would issue a declaratory ruling, noting that the petitioner did not appear, his crime would preclude a license from being issued, and the board considered the factors in G.S. § 93B-8.1(b1). Mr. Williams made a motion, and Dr. Burkhart seconded. The motion passed, 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			

Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

Dr. Burkhart made a motion to offer consent orders for the two cases presented by DAC. The consent orders would include standard terms and conditions, including five years of probation. Ms. Rolka seconded the motion, which passed 7-0.

<b>Board member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Not present</b>
Sherod Holloway				X
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Margaret Wingate	X			
<b>Total</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

Mr. Beal adjourned the meeting at 11:04 a.m.

Minutes approved on \_\_\_\_\_.

\_\_\_\_\_  
 Sherod Holloway  
 Board Chairperson