



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

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Minutes for Special Public Meeting Held November 18, 2024, at 5:00 p.m. Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhart, MD, Physician Member
William K. Graham, Barber Member
Kristina Proctor, Public Member
Paula M. Rolka, LE, CPE, Electrologist Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Margaret Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsels to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 5:09 a.m., on November 18, 2024.

The following board members were present by video- or teleconference: Sherod Holloway; Don Beal; Craig N. Burkhart, MD; William K. Graham; Paula M. Rolka, LE; David L. Williams; and Margaret Wingate, LE. The following board members were absent: Kristina Proctor and Michael Swinney.

Also in attendance by videoconference were Dennis Seavers, Executive Director, and M. Jackson Nichols, Counsel to the Board.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

CLOSED SESSION

Mr. Holloway made a motion to go into closed session under G.S. § 143–318.11 and to discuss a worker compensation matter before the Industrial Commission, Lauren Walser v. North Carolina Board of Barber and Electrolysis Examiners. Dr. Burkhart seconded the motion, which passed, 6–0. (Mr. Graham was not present for this portion of the meeting but joined in closed session.)

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham				X
Kristina Proctor				X
Paula M. Rolka	X			
Michael T. Swinney				X
David L. Williams	X			
Margaret Wingate	X			
Total	6	0	0	3

The board entered closed session at 5:19 p.m. The board emerged from closed session at 5:55 p.m.

OPEN SESSION

Mr. Graham made a motion to authorize the attorney and the executive director to negotiate with Ms. Walser as discussed in closed session, and Ms. Wingate seconded. The motion passed, 6–0 (Mr. Williams was not present for this portion of the meeting).

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart	X			
William K. Graham	X			
Kristina Proctor				X

Paula M. Rolka	X			
Michael T. Swinney				X
David L. Williams				X
Margaret Wingate	X			
Total	6	0	0	3

Mr. Holloway adjourned the meeting at 6:01 p.m.

Minutes approved on February 18, 2025

Sherod Holloway
Board Chairperson