



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

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Minutes for Public Meeting Held May 19, 2026, at 9:00 a.m. Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhardt, MD, Physician Member
William K. Graham, Barber Member
Paula M. Rolka, LE, Electrologist Member
Judi Rossabi, Public Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Lesa Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsel to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 9:11 a.m., on May 19, 2026.

The following board members were present: Sherod Holloway; Don Beal; William K. Graham; Paula M. Rolka, LE; Judi Rossabi; Michael T. Swinney; and David L. Williams. The following board members were absent: Craig N. Burkhardt, MD, and Lesa Wingate, LE.

Also present were Dennis Seavers, Executive Director, and M. Jackson Nichols, Board Counsel.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

License discipline policy

Mr. Holloway referred board members to the draft policy proposed by an ad hoc committee of the board (see Attachment 1). Mr. Swinney asked about the implementation timeline for the policy. Mr. Seavers explained that some portions of the policy could be implemented quickly, while others needed more time (e.g., portions that required rulemaking). Mr. Holloway recommended that the policy be modified so that repeat offenders receive the maximum penalties and be required to appear at a hearing.

Following discussion, Mr. Swinney made a motion to adopt the policy, with the modification proposed by Mr. Holloway. Mr. Beal seconded the motion, which passed, 7-0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart				X
William K. Graham	X			
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Lesa Wingate				X
Total	7	0	0	2

After the vote, the board discussed strategies to communicate the policy changes, including email blasts, website updates, inspector-delivered flyers, mail inserts, and even podcasts by the barber association.

Out-of-state electrology school application

Mr. Holloway reminded board members of the discussion that had taken place at the board's April 17, 2026 board meeting. Mr. Seavers confirmed that the school complied with the board's regulatory requirements for the physical space; his comments were strictly limited to the facility inspection. Mr. Seavers shared comments from Lesa

Wingate, who was unable to attend the meeting. Ms. Rolka offered positive comments on the application. She made a motion to approve the application, and Mr. Beal seconded. The motion passed, 7-0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal	X			
Craig N. Burkhart				X
William K. Graham	X			
Paula M. Rolka	X			
Judi Rossabi	X			
Michael T. Swinney	X			
David L. Williams	X			
Lesa Wingate				X
Total	7	0	0	2

Mr. Holloway adjourned the meeting at 9:50 a.m.

Minutes approved on _____

Sherod Holloway
Board Chairperson