



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Telephone (919) 814-0640 • Fax (919) 981-5068
7001 Mail Service Center
Raleigh, NC 27699-7000
barbers@nc.gov • electrolysis@nc.gov
bbee.nc.gov

Minutes for Public Meeting

Held June 17, 2025, at 9:00 a.m.
Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhart, MD, Physician Member
William K. Graham, Barber Member
Paula M. Rolka, LE, CPE, Electrologist Member
Judi Rossabi, Public Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Margaret Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsel to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 9:04 a.m., on June 17, 2025.

The following board members were present by video- or teleconference: Sherod Holloway; Craig N. Burkhart, MD; William K. Graham; Paula M. Rolka, LE; David Williams; and Margaret Wingate, LE. The following board members were absent: Don Beal, Michael T. Swinney, and Judi Rossabi.

Also in attendance by videoconference was Dennis Seavers, Executive Director, and Catherine Lee, Board Counsel.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

Approval of continuing education units (CEUs)

Mr. Holloway referred board members to Mr. Seavers's June 11, 2025 memo and request from the United Professional Electrologist Association (UPEA) for approval of CEUs (see Attachment 1). The memo indicated that the board's CEU committee recommended approval of the CEUs.

Ms. Wingate made a motion to approve the CEUs, and Ms. Rolka seconded. The motion passed by roll call, 6-0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal				X
Craig N. Burkhardt	X			
William K. Graham	X			
Paula M. Rolka	X			
Judi Rossabi				X
Michael T. Swinney				X
David L. Williams	X			
Margaret Wingate	X			
Total	6	0	0	3

Board hours proposal

Mr. Holloway referred board members to Mario Little's proposal to the board (see Attachment 2). Mr. Little had proposed reducing the number of hours required for barber programs from 1,528 hours to 1,200. Mr. Little was present and gave an overview of his proposal. Mr. Seavers said that if the board agreed with the proposal, the General Assembly would have to amend the Barber and Electrolysis Practice Act. Following board discussion, Mr. Holloway said the board would take the matter under advisement.

Periodic review and readoption of rules

Mr. Seavers explained that the Rules Review Commission had adopted a February 1, 2028 deadline for the board to readopt its rules. He emphasized that while that might

seem far in the future, there was a lot of work that would take about 18 months or more for the board to complete. He had developed a plan under which the board would complete its work and file rules with the Rules Review Commission by November 2027. That would allow a few months of leeway in case the board encountered any delays.

Mr. Holloway discussed the formation of an ad hoc committee to assist the board with the readoption work. Ms. Wingate asked that the committee include individuals from both the barber and electrolysis industries to reflect the interest of both groups. Mr. Seavers also mentioned that there would be multiple opportunities for stakeholder and public input on the rules.

Mr. Holloway will appoint a committee to review and draft new rules to propose to the board.

Felony cases

Richard G. Dayson, file #53797, was given notice to appear but failed to appear for the exam. Ms. Lee recommended that the staff prepare a preliminary denial of his case due to failure to appear for multiple hearings, with one last hearing opportunity to appeal the denial.

Mr. Holloway adjourned the meeting at 10:12 a.m.

Minutes approved on August 19, 2025.

Sherod Holloway
Board Chairperson



NORTH CAROLINA BOARD OF BARBER AND ELECTROLYSIS EXAMINERS

Memo

TO: Board members and anticipated board appointees

FROM: Dennis Seavers

DATE: June 11, 2025

SUBJECT: Request for approval of CEUs

The board has received a request for approval of continuing-education courses from the United Professional Electrologist Association ("UPEA"). The board will consider this request at the June 17, 2025 meeting. The UPEA submission is attached to this memo.

The board has a committee to consider CEU submissions and make recommendations to the board. The committee members considered the request and recommended that the board approve the CEUs, with two members recommending approval (one was unavailable to respond).



**North Carolina Board of Barber and Electrolysis Examiners
REQUEST FOR APPROVAL OF CEU COURSE OR PROGRAM**

7001 Mail Service Center, Raleigh, North Carolina 27699-7000

Phone (919) 814-0640 • Fax (919) 981-5068

bbee.nc.gov • electrolysis@nc.gov

SPONSORING ENTITY INFORMATION

Sponsoring entity name: United Professional Electrologist Association (UPEA)

Address: 4724 Park Road Suite C

Address: _____

City: Charlotte State: NC ZIP: 28209

Phone (optional): _____ Fax (optional): _____

Email (optional): [REDACTED]

Contact person: Lesa Wingate, UPEA President / Jill Thieman, UPEA Vice President

ATTACHMENTS

Please attach to this form documentation that shows the following:

- Title of the course or program
- Whether the course or program is for electrology or laser hair practice
- Course or program dates
- Course objective(s)
- Outline of the course's content. *Tip:* please provide plenty of information about the content to avoid the delay of follow-up requests for information or clarification.
- Hours of study for each course topic
- Name, education, and background of each instructor
- Manner of content delivery

We recommend providing the following information for our website (<https://www.bbee.nc.gov/electrologists/continuing-education>). However, this information isn't required.

- Cost

CONTINUED ON THE NEXT PAGE

- Website address where information about the course will be listed
- Website address for your organization
- Whether we can list your email, phone, and address online

Please respond below:

I understand that I must certify to the board the names of all electrologists licensed in North Carolina who attend the program or course and provide their actual hours of attendance.

☒ Yes ☐ No

Name and title: Lesa Wingate, UPEA President

Signature: _____

A black rectangular box redacting the signature of Lesa Wingate.

UPEA Seminar 2025

With Certified Electrolysis Instructor Jennifer L. Jacobs, CPE CI

Date: September 13-14, 2025



Saturday, September 13, 2025: Part One
(4-hour CEU Course for In-person)

HOW TO APPROACH THE PROBLEMATIC CONSULTATION

Course Objectives:

1. Ms. Jacobs will discuss how to approach problems during a consultation.
 - a. How to approach:
 - i. Explaining how hair grows in cycles
 - ii. Setting your potential client up for success
 - iii. Providing realistic expectations
 - iv. Teenagers' sensitivity and talking to the parent(s)
 - v. Different age groups (20's,30's,40's)
 - vi. Perimenopausal women, Menopausal women, Postmenopausal women
 - vii. Individuals with health concerns
 - viii. Transgender clients
 1. Pre/post-surgery
 - ix. Electrolysis after/during LASER hair removal
 1. Hydration in the skin
 2. Explaining Paradoxical Hypertrichosis
 - x. Client Insurance Coverage
 - xi. Q & A

Learning Outcome for the Electrologist: Exploring new ideas for approaching various types of consultations will allow the building blocks of open communication between the client and the Electrologist.



Achieving Success Through Mock Consultations

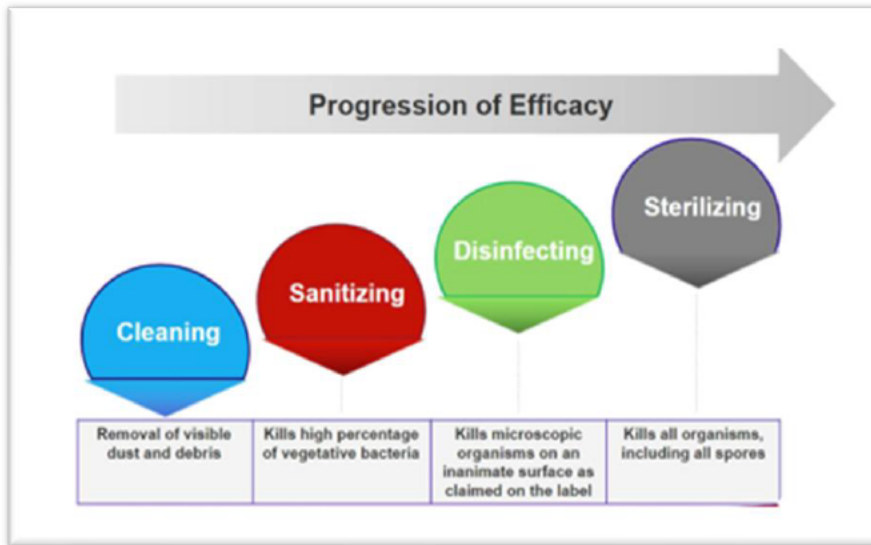
Course Objectives:

1. To explore different approaches to various situations, the participating Electrologists will be asked to bring in problematic consultations they have experienced in their practice. Through a mock consultation with Ms. Jacobs, they will investigate solutions for handling difficult scenarios.

Such as:

- a. Managing electrolysis treatments and related medications
- b. Effectively interacting with timid, shy personalities
- c. Diffusing assertive, demanding personalities
- d. How to explain the realistic expectations of their treatment without overwhelming the client
- e. How to create a comfortable environment

Learning Outcome for the Electrologist: Consultations are the initial point of contact between the client and the Electrologist. A comprehensive consultation helps both parties understand treatment options and fosters a stronger collaborative alliance. Through a demonstration of a mock consultation, the Electrologist can visualize various scenarios and address challenges they may encounter in their practice.



(5-hour CEO course for in-person)

Cleaning, Disinfecting, and Sterilization

Course Objectives:

1. Ms. Jacobs will discuss the importance of cleaning, decontamination, and sterilization, along with a demonstration of sterilization equipment and an in-person hands-on experience with a Q&A session.
 - a. Cleaning and identifying what items need to be removed, along with a multi-step process to avoid contamination.
 - b. Cleaning solutions, products, and how to identify what surfaces the solutions are most effective on.
 - c. Decontaminating tools and Equipment, identifying critical and non-critical items, and how to select the appropriate disinfectant.
 - d. Packaging and the requirements to ensure the items remain sterilized.
 - e. Gloves: when to use and dispose of them, different allergies, and the protection they offer.
 - f. Ultrasonic Cleaning in-person demonstration
 - g. Dry Heat Sterilizer in-person demonstration
 - h. Autoclaves in-person demonstration
 - i. Storage and the importance of temperature
 - j. Q&A

Learning outcome for the Electrologist: To have a deeper understanding and knowledge of the importance of a safe and clean environment through various methods of cleaning, disinfecting, and sterilizing for both the electrologist and the client.

ACADEMY FOR ADVANCED ELECTROLYSIS STUDIES



Jennifer L. Jacobs, CPE CI

EDUCATION

- Académie Dectro Photoepilation Accredited Instructor, Quebec City, Canada 2019
- Académie Dectro Electroepilation Accredited Instructor, Quebec City, Canada 2019
- Académie Dectro Accredited Master Electrologist 2019
- Académie Dectro Photoepilation and Photorejuvenation Certification, Montreal, Canada 2017
- International Board of Electrologists Certification, Orlando, Florida, 2014
- Tattoo Vanish Inc Tattoo Removal Certification, Las Vegas, Nevada 2014
- Académie Dectro Electroepilation Certification, Houston, Texas 2008
- Sam Houston State University Bachelor of Arts, Huntsville, Texas, 2000

EXPERIENCE

- January 2019-Present (Instructor) Academy for Advanced Electrolysis Studies
Electroepilation/ Photoepilation/ Photorejuvenation
- 2022 – Present (Electrologist) - Electrolysis Specialists of Texas
- 2012 – 2022 (Electrologist) - My Bare Lady Electrolysis & IPL
- 2008 – 2012 / 2020 - 2021 (Electrologist) - International Beauty Center

Mario Little

February 13, 2025

North Carolina Board of Barbering and Electrolysis Examiners
7001 Mail Service Center
Raleigh, N.C. 27699

Subject: Proposal to Adjust Minimum Hours Requirement for Barbering Courses

Dear Members of the North Carolina Board of Barbering and Electrolysis Examiners,

I am writing to formally propose an amendment to the current minimum hours' requirement for the completion of barbering courses in North Carolina. Presently, the requirement stands at 1,528 hours of training, followed by a one-year apprenticeship under a registered barber. I propose that this requirement be modified to 1,200 hours of training while maintaining the existing one-year apprenticeship requirement.

The rationale behind this proposed change is twofold:

1. **Alignment with Neighboring States:** Many of North Carolina's neighboring states require fewer training hours and do not mandate an apprenticeship. This discrepancy places our state at a competitive disadvantage, as prospective barbers may seek licensure in states with less stringent requirements, leading to a potential outflow of talent.
2. **Maintaining High Standards While Promoting Efficiency:** Reducing the minimum required hours to 1,200 would still ensure that barbering students receive comprehensive training while allowing them to enter the workforce more quickly. The continued requirement of a one-year apprenticeship ensures that newly licensed barbers gain essential real-world experience under the guidance of experienced professionals.

This change would benefit both aspiring barbers and the barbering industry in North Carolina by making licensure more accessible while preserving the high standards of professionalism and skill that the Board upholds. Additionally, the adjustment would foster a more competitive training environment that aligns with industry norms across the region.

I respectfully urge the Board to consider this proposal and welcome the opportunity to discuss it further. Thank you for your time and consideration. I look forward to your response and the possibility of working together to enhance North Carolina's Barbering industry.

Sincerely,
Mario Little
CTE Barber Instructor