



**NORTH CAROLINA BOARD OF BARBER AND
ELECTROLYSIS EXAMINERS**

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DRAFT Minutes for Public Meeting

Held June 17, 2025, at 9:00 a.m.
Videoconference

Board Members

Sherod Holloway, Board Chairperson, Barber Member
Don Beal, Barber Member
Craig N. Burkhart, MD, Physician Member
William K. Graham, Barber Member
Paula M. Rolka, LE, CPE, Electrologist Member
Judi Rossabi, Public Member
Michael T. Swinney, Barber Member
David L. Williams, Barber Member
Margaret Wingate, LE, Electrologist Member

Executive Director

Dennis Seavers

Counsel to the Board

M. Jackson Nichols

The meeting of the North Carolina Board of Barber and Electrolysis Examiners was called to order at 9:04 a.m., on June 17, 2025.

The following board members were present by video- or teleconference: Sherod Holloway; Craig N. Burkhart, MD; William K. Graham; Paula M. Rolka, LE; David Williams; and Margaret Wingate, LE. The following board members were absent: Don Beal, Michael T. Swinney, and Judi Rossabi.

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Also in attendance by videoconference was Dennis Seavers, Executive Director, and Catherine Lee, Board Counsel.

OPEN SESSION

Ethics awareness and conflict of interest

Mr. Holloway read the statement required by G.S. § 138A-15(e) on ethics awareness and conflicts of interest. No board members indicated that they had any potential or actual conflicts.

Approval of continuing education units (CEUs)

Mr. Holloway referred board members to Mr. Seavers's June 11, 2025 memo and request from the United Professional Electrologist Association (UPEA) for approval of CEUs (see Attachment 1). The memo indicated that the board's CEU committee recommended approval of the CEUs.

Ms. Wingate made a motion to approve the CEUs, and Ms. Rolka seconded. The motion passed by roll call, 6-0.

Board member	Yes	No	Abstain	Not present
Sherod Holloway	X			
Don Beal				X
Craig N. Burkhart	X			
William K. Graham	X			
Paula M. Rolka	X			
Judi Rossabi				X
Michael T. Swinney				X
David L. Williams	X			
Margaret Wingate	X			
Total	6	0	0	3

Board hours proposal

Mr. Holloway referred board members to Mario Little's proposal to the board. Mr. Little had proposed reducing the number of hours required for barber programs from 1,528 hours to 1,200. Mr. Little was present and gave an overview of his proposal. Mr. Seavers said that if the board agreed with the proposal, the General Assembly would have to amend the Barber and Electrolysis Practice Act. Following board discussion, Mr. Holloway said the board would take the matter under advisement.

Periodic review and readoption of rules

Mr. Seavers explained that the Rules Review Commission had adopted a February 1, 2028 deadline for the board to readopt its rules. He emphasized that while that might

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seem far in the future, there was a lot of work that would take about 18 months or more for the board to complete. He had developed a plan under which the board would complete its work and file rules with the Rules Review Commission by November 2027. That would allow a few months of leeway in case the board encountered any delays.

Mr. Holloway discussed the formation of an ad hoc committee to assist the board with the readoption work. Ms. Wingate asked that the committee include individuals from both the barber and electrolysis industries to reflect the interest of both groups. Mr. Seavers also mentioned that there would be multiple opportunities for stakeholder and public input on the rules.

Mr. Holloway will appoint a committee to review and draft new rules to propose to the board.

Felony cases

Richard G. Dayson, file #53797, was given notice to appear but failed to appear for the exam. Ms. Lee recommended that the staff prepare a preliminary denial of his case due to failure to appear for multiple hearings, with one last hearing opportunity to appeal the denial.

Mr. Holloway adjourned the meeting at 10:12 a.m.

Minutes approved on _____

Sherod Holloway
Board Chairperson